



स्वामी विवेकानन्द महिला महाविद्यालय, रूपनगढ

(संचालित मनु सोशियल वेलफेयर एण्ड एज्युकेशन सोसायटी, जयपुर)

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www.svmmcollege.in

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases



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(संघात्मिक वनू संशिक्षण संस्थास्य एण्ड एज्युकेशन सोसायटी, जयपुर)

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ZERO TOLERANCE POLICY

1. Implementation of guidelines of statutory/regulatory bodies.

The college adheres the guidelines of statutory/regulatory bodies for timely redressal of student's grievances including sexual harassment and ragging cases.

The complete campus is under CCTV monitoring.

Following committees are formed –

- Internal complaint committees
- Grievances redressal cell
- women cell
- Anti ragging committees

1. Internal complaint committees

There is a separate committees for prevention of sexual harassment for women work which addresses the issue pertaining to sexual harassment the committee files complaints regarding sexual harassment cases if there is any case reported necessary action is immediately taken by the committee

2. Grievance redressal cell

There is a grievance box kept near principal chamber where is students can put their suggestions on and grievances it is opened on the working day of the month by the committee members of women cell in presence of the principal



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3. Women cell

There is a woman cell in the college in order to make the students aware about the social legal and constitutional rights to women the order to prevent the exploitation based on gender the committee members instil positive self esteem and confidence in students so that they can take the right decision in and for their lives.

4. Anti ragging committees

There is an Anti ragging committee in the college. Committee works handbook established peace and order in the premises of the College posters regarding anti ragging are displayed at prominent place of the college.

- Various committees along with the contact number and email ID of the committee members are displayed on the notice board of each floor on the college and also provided on the Whats App group of the students.
- The possible cases of women sexual harassment inside the campus are addressed according to the rules of handbook sexual harassment of women at workplace ACT 2015.
- The possible cases of ragging in college are addressed according to the rules of UGC regulations on curbing the menace of ragging in higher education institutions 2009". Besides their the students can complaint on UGC helpline number.



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Awareness and undertakings on policy with zero tolerance

The college has a transparent policy and mechanism of timely redressal of student's grievance including sexual harassment and ragging cases. The students can submit their grievance through offline /online mode as well as from grievance box of the campus. All issues of the student's grievance are redressed by the grievance redressal committee and women cell.

Awareness

In the starting of the session a common meeting of the students and the committee members is organised to introduce them about various rules and regulations of the college which they should follow. The students are informed about various policies followed by the college for zero tolerance campus.

A. Maintenance of discipline among students of the college

Policy

The college has well constituted students grievance redressal cell and physical instructor carrying power to enforce discipline and taking disciplinary action in the interest of maintaining discipline, as may seem to be appropriate.

Mechanism

The college celebrates National /international commemorative days festival etc. to instil patriotic spirit and to foster unity among students and faculty. The college also organises various activity that deepen the values, rights, duties and responsibilities of good citizen committed to nation and society.

B. Prohibition of Ragging among Student of the college

Policy

Any act that affect the mental health and self confidence of rational of any other students is considered as ragging. The college has well constituted Anti- Ragging committee to strictly prohibit ragging in and outside the campus of the college. For surveillance and security purpose the whole campuses monitored by CCTV.



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MECHANISM

The college includes individual or collective acts of practices against ragging such as. The principle of the college or Anti-ragging committee will take immediate action on any information of the occurrence of ragging. If the principal and anti ragging committee is satisfied that ragging has taken place then direct order of rustication of the responsible student.

C. Prohibitions for sexual harassment of women at college


Policy

The college has well constituted women cell. It aware the student about the social, legal and constitutional rights of women in order to prevent the exploitation based on gender.

MECHANISM

The women cell conducts gender sensitization programmes by organising lectures and seminars. The women cell organises programmes on legal assistant women's Health and self-defence training which help in boosting the state of women. It also organises various awareness programmes on gender equality, women literacy Beti hai Anmol, Betipadao-Betibachao etc. To discourage the sexual imbalance in the society. The committee time to time visits to each department and enquires about the student's problems complaints/ gravyuans with almost seriousness and takes appropriate it action. Not a single case of sexual harassment is reported in the college to till date




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3. Mechanism for submission of online/ offline students grievances

The grievance redressal mechanism is constituted to be implemented in the institute to address the grievance related to students, women harassment ragging maintenance and other related issues the grievance committee members in investigate the case through following mechanism:

- Suggestions/ complaint boxes fixed near the principal office in which the students job their grievance and their suggestions for improving the academic administration in the college it is opened on the last working day of the month by the members of the women cell and in presence of the principal
- Students can also directly approach the convener of the approach committee or the principal with a return application
- Complaints are categories and then discussed with the related committee members to take April sheet action within time
- If required emergency meeting can be held by the principal
- The concerned section will Den tag action and submit the report to the grievance committee for the glorious of grievance within stipulated time
- The information about the action taken is communicated to the individual/ class who has put up the grievance
- For online submission email ID of the committee members is provided to the student displayed on the notice board.




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21/11/21

WOMEN CELL

The following the details of the women cell which have constituted for the session 2021-2022.

S NO	NAME	MOBILE NO	SIGNATURE
1.	MS. VIDYA LAXMI KUMAWAT	7976741169	
2.	MS. RENUKA	9588902849	

Function & responsibilities:-

- To encourage students to be self reliant.
- To install positive esteem and confidence into students so that can take the right decision in and for their lives.
- Spread awareness among the students about the social legal and constitutional right of women in order to prevent exploitation based on gender.



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05/08/2022

WOMEN CELL

The following the details of the women cell which have constituted for the session 2022-2023.

S.NO.	NAME	MOBILE NO.	SIGNATURE
1.	MS VIJAY LAXMI KUMAWAT	7976731169	
2.	DR. MADHU RANI CHOUHAN	8963051011	

Function & responsibilities:-

- To encourage students to be self-reliant.
- To install positive esteem and confidence into students so that can take the right decision in and for their lives.
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03/08/2023

WOMEN CELL

The following the details of the women cell which have constituted for the session 2023-2024.

S.NO.	NAME	MOBILE NO.	SIGNATURE
1.	MS. VIJAY LAXMI KUMAWAT	7976731169	
2.	MS. FARAH	7976314121	

Function & responsibilities:-

- To encourage students to be self-reliant.
- To install positive esteem and confidence into students so that can take the right decision in and for their lives.
- Spread awareness among the students about the social legal and constitutional right of women in order to prevent exploitation based on gender.



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24-07-2021

Internal complaint committee

The following are the details of the Internal complaint committee which have constituted for the sessions 2021-2022.

S.NO.	NAME	MOBILE NO.	SIGNATURE
1.	MS .VIJAY LAXMI KUMAWAT	7976731169	
2.	MS RENUKA	9588902849	
3.	MR. SHAHAID KHAN	9251510773	

Function & responsibilities:-

1. To facilitate a safe environment that' is free of sexual harassment and gender bias.
2. Spread awareness about gender equality among the entire stakeholder thought appropriate programs.
3. Work to words maintaining the dignity and comfort of female stakeholders on the campus.
4. To deal with cases of sexual harassment in a time bound manner.



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02-01-2023

Internal complaint committee

The following are the details of the Internal complaint committee which have constituted for the sessions 2022-2023.

S.NO.	NAME	MOBILE NO.	SIGNATURE
1.	MS VIJAY LAXMI KUMAWAT	7976731169	
2.	DR. HEMRAJ BAIRWA	8769761791	
3.	DR. MADHURANI CHOUHAN	8963051011	

Function & responsibilities:-

1. To facilitate a safe environment that is free of sexual harassment and gender bias.
2. Spread awareness about gender equality among the entire stakeholder through appropriate programs.
3. Work towards maintaining the dignity and comfort of female stakeholders on the campus.
4. To deal with cases of sexual harassment in a time bound manner.



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01-08-2023

Internal complaint committee

The following are the details of the internal complaint committee which have constituted for the sessions 2023-2024.

S.NO.	NAME	MOBILE NO.	SIGNATURE
1.	MS. VIJAYLAXMI KUMAWAT	7976731169	
2.	MS .FARAH	7976314121	
3.	DR. HEMRAJ BAIRWA	8769761791	

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