



स्वामी विवेकानन्द महिला महाविद्यालय, रूपनगढ

(संचालित मनु सोशियल वेल्फेयर एण्ड एज्युकेशन सोसायटी, जयपुर)

राई का बाग, परबतसर रोड, रूपनगढ, अजमेर-305814

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6.3.1 The institution has performance appraisal system, effective welfare, measure for teaching and non teaching staff and avenue for carrier development /programme.



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INDEX

- Appraisal system policy
- ESI Letter
- Sanitizer Machine
- Water Purifier
- Health Check-Up
- Fee Concession



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Institution has Performance Appraisal System for teaching Staff and office staff . The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The salient features of the performance appraisal system are as follows:

Teaching Staff

- a) The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System.
- b) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.
- d) The faculty members are informed well in advance of their due promotion.
- e) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee. Parameters of performance appraisal are as follows:



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PERFORMANCE APPRAISAL PARAMETER OF FACULTY MEMBERS

S.N.	PARAMETERS	WEIGHT
1	UNIVERSITY RESULT (only theory papers)	30%
2	STUDENTS FEED BACK	20%
3.	COMMITTEE PERFORMANCE INCITATION TAKEN	20%
4.	OVERALL PERFORMANCE <ul style="list-style-type: none"> ➤ SUBJECT KNOWLEDGE ➤ ATTITUDE AND SELF DISCIPLINE ➤ ATTENDANCE OF THE CLASS ➤ COURSE COVERAGE ON TIME ➤ CLASS CONTROL AND STUDENTS PROBLEM SOLVED ➤ CONTRIBUTION FOR GROWTH OF THE COLLEGE ➤ LEAVE STATUIS ➤ ADDITIONAL DUTIES 	20%
5	PERSONAL GROWTH <ul style="list-style-type: none"> ➤ RESEARCH PAPER PUBLICATION ➤ ENROLLMENT IN P.HD ➤ SEMINAR AND CONFREENCE ATTENDENT ➤ ADDITIONAL COURSES /SKILLS 	10%

Appraisal system policy



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PERFORMANCE APPRAISAL PARAMETER OF OFFICE STAFF

S.N.	PARAMETERS	WEIGHT
1.	DOCUMENTATION	30%
2.	LIAISING WITH UNIVERSITY	15%
3.	COMPLIANCE OF DUTIES	25%
4.	COORDINATION WITH TEACHING STAFF, PARENTS AND STUDENTS	15%
5.	ENTERNAL CONTROL, INTIATION TAKEN AND LEAVE STATUS	15%

Appraisal system policy



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C-11 Regd. with a.d.

Regional Office
EMPLOYEES' STATE INSURANCE CORPORATION
ESI Corporation, Panchdeep Bhawan, Bhawani Singh Marg,
Jaipur

Dated : 3/8/2021

To
Mrs. SWAMI VIVEKANAND MAHILA MAHAVIDYALAYA
Roopangarh Ajmer
Rai Ka Bag Parbatsar Road
Roopangarh Ajmer, 305814

Subject:- Implementation of the E.S.I. Act, 1948 and Registration of Employees of the Factories and Establishments under Section 1(5) of the Act, as amended.

Dear Sir(s),

1. It is informed that under section 1(3) of the esi. act, 1948 is applicable to all factories/establishments covered under the act within the area where your factory/establishment is situated.
2. It is further informed that the appropriate government has extended the provisions of the act to other establishments under section 1(5) of the act in this area.
3. Under section 2 a of the act such a factory/establishment is required to register itself under the act and chapter iv thereof casts a responsibility on the principal employer thereof to get his employees registered and pay contributions in respect of these employees covered under the act.
4. On the basis of the particulars in respect of your factory/establishment submitted by you, the report of the inspection conducted by the Social Security Officer, who inspected your establishment on -NA-, your establishment falls within the purview of Section 1(5) of the Act with effect from 01-04-2021. In case, however, subsequent facts reveal that your establishment was coverable from a date prior to the date mentioned above, you shall make yourself liable to comply with the provisions of the Act from such earlier date.
5. It is requested to take immediate steps for registration of your employees by submitting declaration forms online, payment of contribution, maintenance of records etc. from the date of coverage of your factory/establishment under the act. **You- are also requested to submit employe's registration form (form 01) as required under the provisions of sec.2-a of the esi act , 1948 read with regulation 10-b of the es(general), regulations, 1950.
6. For the sake of convenience your establishment has been allotted code No 15000769030001303 which may kindly be used in all communications sent to this office and on all forms at the place indicated for the purpose. The Branch Office of the Corporation situated at Bose Building, Near Manish Hotel, Ajmer Road, has been instructed to render necessary assistance to you in connection with registration of your employees. In case you find any difficulty or for any other purpose which may be necessary in connection with the Scheme you are requested to contact the Manager of the above Branch Office who will render necessary help in the matter.
7. A State wise list of ESI Dispensaries is available on our website www.esic.nic.in under the link Directories which can be downloaded. It is requested that publicity may be given about the Employees' State Insurance Dispensaries to enable your employees to choose their E.S.I. Dispensaries.

ESI Letter



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8. The corporation officials would be pleased to give all necessary and possible guidance to you in discharging your duties and obligations under the esi act, 1948 and I am confident of prompt and timely compliance under the provisions of the ESI act and regulations on your part.

9. All the Branches of State Bank of India are authorized to accept the ESI Contribution .

10. The brochures/leaflets containing benefits available under the scheme and obligation of the employer etc are available on our website www.esic.nic.in under the link Publications which may be downloaded for wide publicity for the smooth functioning of the scheme

11. Please indicate your code no. on all correspondences to avoid delay

Yours faithfully,

Asstt./Dy. Director

Encl. : As state above

Copy for information and necessary action to:

Name of the principal employer : BAJRANG LAL BHAKHAR

No. of employees : 10

ENSURE - TO INSURE ALL ELIGIBLE WORKERS WITH ESI FOR TOTAL SOCIAL SECURITY

ESI Letter



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Sanitizer Machine



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Water Purifier



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Health Check-Up



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सत्र 2018-19 (10)

क्र.स.	छात्रा का नाम	पिता का नाम	कक्षा	छात्रवृत्ति फीस
(1)	सरोज जाट	मोगीलाल जाट	BA I ^{year}	4000/-
(2)	आचुकी मैनी	म. सेठू राम	"	3000/-
(3)	सुनिता	श्री किशन	"	2000/-
(4)	सुमन देवी	लरमण राम	"	2000/-
(5)	रुशबू पजापत	बलरंगलाल	"	4000/-
(6)	अंजू शर्मा	ओमप्रकाश शर्मा	"	4000/-
(7)	मनिषा निरवा	तेज सिंह	"	3000/-
(8)	लरुमी खरीक	राजेंद्र खरीक	"	3000/-
(9)	सुनिता मैनी	अजयान सहाय मैनी	"	2000/-
(10)	सीमा कंवर दरोगा	कैलाश सिंह दरोगा	"	3000/-


 प्राचार्य
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Fee Concession



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सत्र 2019-20 ②				
क्र.सं.	छात्रा का नाम	पिता का नाम	कक्षा	छात्रवृत्ति फीस
(1)	सौजू रियास	दुग्गाज रियास	BA I st year	10,000/-
(2)	कौशल्या कुमावत	दीरालाल कुमावत	BA I st year	10,000/-

सत्र 2020-21 ⑤				
क्र.सं.	छात्रा का नाम	पिता का नाम	कक्षा	छात्रवृत्ति फीस
(1)	सौना	गन्देशराम	BA I st year	4000/-
(2)	मीनिका चौधरी	रामलाल चौधरी	"	5000/-
(3)	नन्दू चौधरी	गोला राम	"	4000/-
(4)	कौमल देवी	शिवराज मालानार	"	3000/-
(5)	निशा जाट	गिरधारी	"	4000/-

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सत्र - 2021-22

क्र.सं.	छात्रा का नाम	पिता का नाम	कक्षा	छात्रवृत्ति की रकम
(1)	बिबाम देवी	वल्लभाराम	B.A I st year	7000/-
(2)	राजश्री कंवर	धानवीर	"	8000/-
(3)	निर्मला	धासी राम	"	6000/-
(4)	कंचन पंवार	दीपचन्द्र	"	5000/-
(5)	जरागिस बानी	अब्दुल रसिद	"	6000/-
(6)	स्मीमा चौधरी	शरणलाल	"	5000/-
(7)	रैरवा पाट	माण्डू राम	"	5000/-
(8)	रिंकु गुर्जर	सुरवंदेव जी	"	5000/-
(9)	कंचन देवी	रूपाराम	"	4000/-
(10)	मंजू कंवर	शैल सिंह	"	4000/-
(11)	राशि जैन	मनीष जैन	"	5000/-
(12)	निकु कंवर	धिसु सिंह	"	7000/-
(13)	संजू कंवर	लक्ष्मण सिंह	"	7000/-
(14)	माया कुमावत	शिवजी राम	"	8000/-
(15)	मौजू सुनकर	शंकरलाल	"	8000/-

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(1)	नीरू केकर	सीताराम	BA I st	4000/-
(2)	निर्मिता चौधरी	रामवल्लभ चौधरी	BA I st yem	4000/-
(3)	किरण चौधरी	रामवल्लभ चौधरी	"	3500/-
(4)	अनुराधा	गन्दाराम	"	3000/-
(5)	सुमनलता भोई	रूपचन्द्र भोई	"	3000/-
(6)	पूजा भोई	लक्ष्मणराम भोई	"	4000/-
(7)	श्रुमिका मीना	वशरुख मीना	"	2500/-
(8)	शामेश्वरी	लीलक राम	"	4000/-
(9)	सुलोचना केकर	श्याम सुन्दर	"	3500/-
(10)	सुनिता चौधरी	केकर लाल	"	3500/-


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